



Hampstead Heath, Highgate Wood and Queen's Park Committee

Date: WEDNESDAY, 8 FEBRUARY 2023

Time: 4.00 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

William Upton KC (Chair)	John Beyer, Heath & Hampstead Society
Alderman Gregory Jones KC (Deputy Chairman)	Councillor Marcus Boyland, London Borough of Camden
Timothy Butcher	Emily Hills, English Heritage
John Foley	Councillor Arjun Mittra, London Borough of Barnet
Alderman Prem Goyal	Deputy John Absalom, Farringdon Without North Side
Alethea Silk, Walbrook Ward	Jason Groves
Caroline Haines, Open Spaces and City Gardens Committee (Ex-Officio Member)	Deputy Madush Gupta
Pauline Lobo (Ramblers' Association)	Wendy Mead, Farringdon Without North Side
Andrew McMurtrie, Open Spaces and City Gardens Committee (Ex-Officio Member)	

Enquiries: Blair Stringman
blair.stringman@cityoflondon.gov.uk

Accessing the virtual public meeting

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<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Michael Cogher
Acting Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

3. **MINUTES**

- a) Draft minutes of Hampstead Heath, Highgate Wood and Queen's Park Committee (Pages 5 - 10)

To agree the public and non-public summary of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on 7 December 2022.

- b) Draft minutes of Hampstead Heath Consultative Committee

To note the public minutes of the Hampstead Heath Consultative Committee meeting held on 16 January 2023.

4. **APPOINTMENT OF THE MEMBER OF THE LONDON WILDLIFE TRUST**

Report of the Town Clerk.

For Decision
(Pages 11 - 12)

5. **DIRECTOR'S REPORT**

Report of the Executive Director, Environment.

For Information

6. **ASSISTANT DIRECTOR'S REPORT**

Report of the Executive Director, Environment.

For Information

7. **OPERATIONAL FINANCE PROGRESS REPORT (PERIOD 9 APRIL - DECEMBER) 2022/23 - HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK**

Report of the Chamberlain.

For Information

8. **DRAFT HIGH-LEVEL BUSINESS PLAN 2023/24 - ENVIRONMENT DEPARTMENT**

Report of the Executive Director, Environment.

For Information

9. **HAMPSTEAD HEATH FEES AND CHARGES 2023-24**

Report of the Executive Director, Environment.

For Decision
(Pages 13 - 40)

10. **HIGHGATE & QUEEN'S PARK FEES AND CHARGES 2023-24**

Report of the Executive Director, Environment.

For Decision
(Pages 41 - 52)

11. **PARLIAMENT HILL ATHLETICS TRACK RESURFACING**

Report of the Executive Director, Environment.

For Decision
(Pages 53 - 74)

12. **RISK MANAGEMENT UPDATE REPORT**

Report of the Executive Director, Environment.

For Decision
(Pages 75 - 116)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

15. **EXCLUSION OF THE PUBLIC**

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

For Decision

Part 2 - Non-Public Agenda

16. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 7 December 2022.

For Decision
(Pages 117 - 118)

17. **PARLIAMENT HILL ATHLETICS TRACK RESURFACING - APPENDIX 4**

Report of the Executive Director, Environment.

(Pages 119 - 120)

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

20. **CONFIDENTIAL MINUTES**

To approve the confidential minutes of the meeting held on 7 December 2022.

For Decision